



Office of the Principal
RANGAPARA COLLEGE, RANGAPARA

বঙাপৰা মহাবিদ্যালয়, বঙাপৰা

(Affiliated to Gauhati University, UGC Recognised under 2(f) & 12 (B)
P.O.- Rangapara, Dist - Sonitpur 784 505

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Date .16/03/2021

Notification

Research Proposals are invited from the faculty members of Rangapara college for the Research Projects under the “College Funded Research Project (CFRP)” scheme in the following areas in the prescribed format attached with this letter. The proposals should be submitted to the IQAC within 12-04-2021.

Sl no.	Area	No. of Project	Amount (Rs.)
1	Sciences Stream	1	20000
2	Social Science	1	15000
3	Languages and Linguistics	1	15000
4	Commerce	1	15000
5	Community Based (Tea Tribes)	1	10000
6	Community Based (Plain Tribes)	1	10000

(Dr. Ranjan Kalita)
Principal
Rangapara College

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Rangapara College

COLLEGE FUNDED RESEARCH PROJECT



**RANGAPARA COLLEGE
RANGAPARA, SONITPUR
ASSAM 784505**

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GUIDELINES FOR PROVIDING GRANTS TO THE FACULTY MEMBERS OF RANGAPARA COLLEGE FOR THE COLLEGE FUNDED RESEARCH PROJECT (CFRP)

1. INTRODUCTION & OBJECTIVES

This research grant is provided to the faculty members of the college to support the research work and to meet their requirements for individual and excellent research in specialized areas.

2. ELIGIBILITY/TARGET GROUP:

Rangapara college will provide financial assistance to the permanent/regular faculty members of the college, who wish to undertake, along with teaching work, a research project.

A working teacher can avail only one project/ scheme at any given time. The one, which is offered and accepted first irrespective of Principal Investigator must be completed the project work within the stipulated period of time. Failure to abide by this rule shall make the Principal Investigator liable to refund the entire amount paid by the college in all such schemes. They may be also debarred from participation in future such schemes. It would be the responsibility of the Principal Investigator for total accountability of the project. If a teacher desires to undertake another project, a gap of two year will be necessary. The Investigator should publish one papers in a UGC Care list Journal or reputed journal or in ISBN edited book or present in a seminar from the said project before submission.

All the teaching faculty of the college are eligible for participation and apply. However one project each to Language and Linguistics, Social Science, Commerce and Science faculty respectively will be approved.

3. NATURE OF ASSISTANCE:

The quantum of assistance for a research project will be as under:

One Research Project in Sciences Stream: Rs. 20000.

One Research Project each in total three in Social Science, Languages and Linguistics and Commerce respectively: Rs. 15000

Two community based Research Projects related to Tea Tribes and Plain Tribes involving students : Rs. 10000

Non-Recurring Grants

a. Books and Journals

Books & journals grants may be utilized to procure the essential books & journals needed for the proposed research work. Books & journals acquired by the Investigator under the Research Project must be deposited to the departmental library after the completion of the project which will be the institutional property.

Recurring Grant

a. Hiring Services

This is meant for specialized technical work, such as sample analysis, for which the college either has no infrastructure or such services are available on payment basis.

b. Contingency

The admissible contingency grant may be utilized on spares for apparatus, x-rox copies and microfilms, typing, stationary, postage, internet, fax, computation and printing needed for the project.

c. Special Needs : Assistance may be provided for any other special requirement in connection with the project which is not covered under any other 'Head' of assistance under the scheme.

d. Chemicals and Consumables

To meet expenditure on chemicals, glassware and other consumable items.

e. Travel and Field Work

The amount allocated under the head travel/field work is to be utilized for data collection and collection of other information such as documents and visit to libraries within the general scope and sphere of the ongoing project. This should not be used for attending conferences, seminars, workshops and training courses etc. They may also avail special casual leave/duty leave for field work/collection of data as per University rules.

f. Tenure of the project

The project should be completed within 6 month from the date of approval of the project.

g. The effective date of implementation of the project will be mentioned in approval-cum-sanction letter.

4. PROCEDURE FOR APPLYING

All sanctioned teachers of the college may submit their Research Proposal applications in the prescribed proforma to the **IQAC**, Rangapara College as per notified date. There may be one Co-investigator for an applied project. In case of Community based projects, 4 numbers of students must be there as co-investigators.

5. PROCEDURE FOR APPROVAL

The received proposals duly forwarded by the IQAC, Rangapara College will be assessed with the help of external review committee constituted by the college. The final decision will be taken by the college authority on the basis of recommendations made by the Committee and the availability of funds under the scheme. On notification of the approved projects, the principal investigator has to accept the project within 3 days of the notification.

6. PROCEDURE FOR RELEASE OF GRANTS

The first installment of the grant shall comprise of 50% of the total approved amount and the grant will be released to the investigator.

On receipt of the 3 months progress report next installment of 40% of the total approved amount will be released to the investigator.

On receipt of the project Report, statement of expenditure along with all the relevant vouchers remaining 10% will be released as Third installment.

7. PROCEDURE OF SUBMISSION OF THE PROJECT

- a. 2 Copies of the final project along with soft copy must be submitted to the IQAC.
- b. A consolidated item wise detailed statement of expenditure incurred during the complete project period in the prescribed Performa duly signed by the investigator.
- c. A consolidated Utilization Certificate for the amount actually utilized towards the project duly signed by the investigator.
- d. The unutilized grant if any, may be refunded immediately through demand draft drawn in favour of the Principal, Rangapara College.

The Investigator/s is/are expected to settle the accounts immediately on completion of the project. In case of the balance grant, if any, is not claimed within **one month from the date of completion of the project, the same will lapse and no representation will be entertained on this behalf.**

8. GENERAL

a. After finalization of the selection procedure of the Research projects the names of the selected investigators will be communicated. The investigator should check their names and send their acceptance to the IQAC immediately to enable the IQAC to send the approval/sanction letters.

- b. Project is not transferable in any case.
- c. If the investigator is transferred or joined from the college to another Institution the project work must be submitted before leaving the college.
- c) **If a Principal Investigator fails to complete the project, he/she has to refund the entire amount released with interest.**
- d) An extension of 2 months may be approved on production of valid ground.
- e) On completion of the project the equipments, books or any other item procured under the scheme must be submitted to the college.

RANGAPARA COLLEGE
FORMAT FOR SUBMISSION OF PROPOSAL FOR
COLLEGE FUNDED RESEARCH PROJECT (CFRP)

PART A

Category: (Tick the applied category)

SI No.	Area	Tick
1	Commerce	
2	Language and Linguistic	
3	Science	
4	Social Science	
5	Tea Tribe	
6	Plain Tribe	

PART B

Details of the Investigator/s

SI No.	Particulars	Details					
1	Name of the Principal Investigator						
2	Designation						
3	Department						
4	Gender	Male		Female		Transgender	
5	Contact No.						
6	Email Id						
7	Residential Address						
8	Name of the Co-Investigator (Teacher)						
9	Names of the Co-Investigator (Students)						

PART C**Proposed Research Work**

SI No.	Particulars	Details
1	Project Title	
2	Introduction	
3	Objectives	
4	Background/Review	
5	Significance/Contribution	
6	Methodology	
7	Year wise work plan	

PART D**Financial Assistance required**

SI No.	Particulars	Estimated expenditure
1	Books and Journal	
2	Equipment, if required	
3	Field work and travel	
4	Chemical and glassware	
5	Hiring Service	
6	Stationary and printing	
7	Contingency	
	Total	

To certify that:

- a. I shall abide by the rules governing the scheme in case assistance is provided to me.
- b. I shall complete the project within the stipulated period. If I fail to do so and if the committee is not satisfied with the progress of the research project, the Authority may terminate the project immediately and ask for the refund of the entire amount (with interest) released by the college.
- c. The above research Project is not funded by any other agency.

Date :

Signature of the Principal Investigator

Place:

For Office purpose	
Details	Name and Signature of IQAC Co-ordinator
Checked and Forwarded for review	

**Signature of the Principal
Rangapara College**

**RANGAPARA COLLEGE
FORMAT FOR SUBMISSION OF PROPOSAL FOR
COLLEGE FUNDED RESEARCH PROJECT (CFRP)**

**STATEMENT OF EXPENDITURE IN RESPECT OF COLLEGE FUNDED
RESEARCH PROJECT**

Sl No.	Particulars	Details			
1	Name of Principal Investigator				
2	Designation				
3	Department				
4	Title of the Research Project				
5	Effective date of starting the project				
6	a. Period of Expenditure	From		To	
	b. Details of expenditure				
	i.	Books & Journals			
	ii.	Equipment/s			
	iii.	Contingency including special needs			
	iv.	Field Work/Travel (Give details)			
	v.	Hiring Services			
	vi.	Chemicals & Glassware			

- a. If as a result of check or audit objection some irregularly is noticed at later date, action will be taken to refund, adjust or regularize the objected amounts.
- b. I certified that the grant of Rs. _____ (Rupees _____ only) received from the College under the scheme of support for College Funded Research Project entitled _____ vide letter No. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down.

Date :
Place:

Signature of the Principal Investigator

**RANGAPARA COLLEGE
FORMAT FOR SUBMISSION OF PROPOSAL FOR
COLLEGE FUNDED RESEARCH PROJECT (CFRP)**

ASSESSMENT CERTIFICATE
(to be submitted with the proposal)

It is certified that the proposal under College Funded Research Project(CFRP) entitled _____ by _____
_____, Assistant professor/Associate professor of Department of _____
_____ has been assessed by the review committee consisting of the following members.

On the basis of the recommendations of the review committee the project has been Approved/
Not Approved.

Details of Expert Committee:

**RANGAPARA COLLEGE
FORMAT FOR SUBMISSION OF PROPOSAL FOR
COLLEGE FUNDED RESEARCH PROJECT (CFRP)**

PROJECT ACCEPTANCE UNDERTAKING

I, _____, Assistant/Associate Professor of Department of _____, accept the project entitled _____ under College Funded Research Project (CFRP) scheme and I shall abide by the rules and regulation of the scheme. If I unable to submit the project in time or if my project does not meet the research obligations, I shall be liable to refund the amount which will be sanctioned to me under the scheme.

Date:
Place:

Signature of the Principal Investigator